

**SECRET****ROUTING AND RECORD SHEET**

SUBJECT (Optional)

Status Report

**EX-100**  
82-7001/1

FROM:

Harry E. Fitzwater  
Deputy Director for Administration  
7D 24 Hqs

EXTENSION:

NO:

DDA 82-0349/4

DATE:

17 February 1982

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Executive Director  
7D 55 Hqs

John:

At the Executive Committee meeting on recruitment, you asked for a status report in two weeks on the polygraph and psychological testing programs. Attached are the reports from D/OS and D/OMS.

The Polygraph Division has an immediate requirement for more space. The logical location to meet this requirement is the space that is now occupied by the Public Affairs Division which is adjacent to the Polygraph Division. I am attempting to work this problem as a part of our overall Headquarters space program. Bob Ingram's office is working with BAB with a goal toward training some of their psychologists to work for PSD when required on a temporary basis. Hopefully this will keep everyone happy and get the job done.

10.

11. DDA:HEFitzwater:kmg (17 Feb 82)  
Distribution:

Orig PRS - ExDir w/atts (Origs)

12.

1 - ER w/atts

13.

1 - DDA Subj w/atts

1 - DDA Chrono

1 - HEF Chrono

14.

15.

Harry E. Fitzwater

Atts

**SECRET**

16 February 1982

MEMORANDUM FOR: Deputy Director for Administration

FROM: Robert A. Ingram, M.D.  
Director of Medical ServicesSUBJECT: Status Report -- Psychological Services  
Resource Requirements for CT Assessments  
FY 82-83REFERENCES: (a) DDA Memo to D/MS dtd 9 Feb 82, Subject:  
Status Report for the Executive Director  
(DDA 82-0349/1)  
(b) D/MS Discussion with DDA Evening 11 Feb 82

1. The following represents the Psychological Services Division (PSD) current proposal for meeting and increasing assessment requirements for FY 82-FY 83. The proposal is realistically incremental in design and addresses the increases as gradual rather than immediate.

2. The first incremental stage requires the reassignment of the Selection Support Branch, Psychiatric Division, psychologist to PSD for three months. This employee is an experienced assessment psychologist and along with the current on-board six assessment psychologists will eliminate the present backlog and meet [redacted] intensive assessment goal [redacted] for FY 82. This stage has been implemented and is meeting the intended objective. The vacant Selection Support Branch position will be covered for the three-month period by two part-time QMS annuitants.

25X1  
25X1

3. The second incremental stage requires one GS-12 Research Branch position to be transferred and redesignated as a chief testing psychologist position. The advantage gained is one additional extra testing psychologist who along with testing duties will supervise the Testing Branch. This will relieve the present testing supervisor, the chief assessment psychologist, to do additional intensive assessments and permit him to more closely supervise the assessment

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Requirements for CT Assessments FY 82-83

procedures. Recruitment for a new testing psychologist has begun and the research position will be transferred on 16 February 1982.

4. The current incumbent of the GS-12 Research Branch position is a contract employee, who will be placed in the development complement and be considered as one of the authorized overages for FY 82. At the end of this fiscal year, the employee's contract will be terminated or the employee will be reassigned to another vacant OMS or Agency position. The latter course is my choice and will be actively pursued.

25x1

6. The only part of this incremental package left is the selection of BAB psychologist for training and the approval to relocate the PSD Testing Branch from the sixth floor to the seventh floor of the Chamber of Commerce Building. This move in itself is critical because it would relieve existing space pressures and allow the needed privacy and needed room for the additional psychologists; increase the efficiency and interaction of the assessment and testing personnel; and provide the crucial vault space for testing, processing, and storage.

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7. This then represents a proposal that is pragmatic,  
cost-effective, and flexible in design.



25x1

Robert A. Ingram, M.D.